

OVERSIGHT BOARD MEETING
OF THE FORMER REDEVELOPMENT AGENCY
OF THE CITY OF SANTA CLARITA

February 19, 2013
2:00 p.m.
Century Conference Room
23920 Valencia Boulevard
Santa Clarita, CA 91355

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Redevelopment Division at (661) 286-4141. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

- I. CALL TO ORDER**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES – Special Oversight Board Meeting of January 9, 2013**
- VI. NEW BUSINESS**

- 1. RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET**

ABX1 26 requires the preparation of a Recognized Obligation Payment Schedule (ROPS) for each six-month period. The ROPS lists enforceable obligations of the Successor Agency and must be approved by the Oversight Board. Additionally, the Successor Agency is allowed an administrative allowance of no less than \$250,000, subject to the approval of the Oversight Board.

Recommended Action:

Review the ROPS for the period of July 1, 2013 – December 31, 2013 and the administrative budget for FY 13-14; adopt a resolution approving the ROPS for the period of July 1, 2013 – December 31, 2013 and the administrative budget for FY 13-14; and direct Successor Agency staff to transmit the approved ROPS documents to the Los Angeles County Auditor-Controller, the State Controller, and the State Department of Finance.

2. DUE DILIGENCE REVIEW – HOUSING FUND

Pursuant to the direction of the Oversight Board, updated financial information was provided to the Department of Finance to assist in the review process of the Due Diligence Review for Housing. The Department of Finance has denied the Oversight Board's request to review this information with Successor Agency Staff.

Recommended Action:

Receive update from Successor Agency Staff related to the Due Diligence Review for the Housing Fund. No action is being requested.

VII. PUBLIC PARTICIPATION

This time has been set aside for the public to address the Board on items that are NOT on the agenda. The Board will not act upon those items at this meeting, other than to review and return without action, or provide direction to staff. ALL speakers must submit a speaker's slip to the Meeting Clerk PRIOR to this portion of the meeting, and prepare a presentation not to exceed three (3) minutes.

VIII. STAFF COMMENTS

IX. ADJOURNMENT

Complete packets are available for public inspection at City Hall. Any writings or documents distributed to a majority of the members of the Oversight Board regarding any open session item on this agenda will be made available for public inspection in City Hall, Suite 120 located at 23920 Valencia Boulevard, during normal business hours. These writings or documents will also be available for review at the meeting. Thank you for attending the Oversight Board meeting. If you have any questions or wish to know more about the Successor Agency or the Oversight Board, please call (661) 286-4141 Monday through Thursday, 7:30 a.m. to 5:30 p.m. and Fridays 8:00 a.m. to 5:00 p.m.

CERTIFICATION

I, Arminé Chaparyan, do hereby certify that I am the duly appointed and qualified Redevelopment Manager for the Successor Agency of the former Redevelopment Agency of the City of Santa Clarita, and that on February 15, 2013, between the hours of 9:00 a.m. and 5:00 p.m., the foregoing agenda was posted at City Hall, Santa Clarita Library, Valencia Branch, and the Santa Clarita Sheriff's Station.



Arminé Chaparyan
Redevelopment Manager
Santa Clarita, California

**MINUTES OF THE
SPECIAL MEETING OF THE OVERSIGHT BOARD
OF THE FORMER REDEVELOPMENT AGENCY
OF THE CITY OF SANTA CLARITA**

**Tuesday
January 9, 2013
2:01 p.m.**

CALL TO ORDER

The special meeting of the Oversight Board of the Successor Agency for the former Redevelopment Agency of the City of Santa Clarita was called to order by Chair Striplin at 2:01 p.m. in the Century Conference Room, 23920 Valencia Boulevard, Santa Clarita, California.

ROLL CALL

Chair Striplin and Board Members Coleal, Dortch, Hernandez, Hoerber and Swartz were present. Board Member Koegle was not in attendance.

APPROVAL OF AGENDA

A motion was made by Board Member Dortch and seconded by Board Member Hoerber to approve the agenda.

APPROVAL OF THE MINUTES

Motion by Board Member Coleal was made to approve modified minutes to include that the motion made under Item 1 of the Special Meeting include the following: "not to send payment requested by the Department of Finance at this time until a cash forecast could be provided by the Successor Agency." Motion was seconded by Board Member Swartz. Said motion was approved by a vote of 6-0.

NEW BUSINESS

ITEM 1 OVERVIEW OF SUCCESSOR AGENCY FINANCES

Carmen Magana, Finance Manager, provided a presentation related to the finances of the Successor Agency. City Attorney, Joe Montes recommended the board adopt a resolution directing Successor Agency staff to provide the cash flow information to the Department of Finance. Board Members Coleal and Hoerber asked Ms. Magana to change the layout of the spreadsheet to make it easier for the Department of Finance to understand. Prior to submittal of the revised spreadsheet to the Department of Finance, an Ad Hoc Committee, comprising of Board Members Coleal and Hernandez, will meet to review the information. Motion was made by Board Member Dortch and seconded by Board Member Swartz to adopt a resolution directing Successor Agency staff to provide the cash flow information to the Department of Finance. Said motion was approved by a vote of 6-0.

ITEM 2 DUE DILIGENCE REVIEW – NON HOUSING FUND

Denise Covert provided a presentation and recommended the Oversight Board approve an amended resolution to approve the current Due Diligence Review, knowing that it is not the most current and that the Successor Agency will be coming back in the future with a more accurate account of the figures. A motion was made from Board Member Dortch and seconded by Board Member Swartz to approve the amended resolution. Said motion was approved by a vote of 6-0.

Cam Notlemeyer made comments.

ITEM 3 DUE DILIGENCE REVIEW – HOUSING FUND

Denise Covert, Administrative Analyst, updated the Board on the review process for the Due Diligence Review for the housing fund. No action was taken by the Board.

Cam Notlemeyer made comments

ITEM 4 LEGAL SERVICES FOR THE OVERSIGHT BOARD

Denise Covert, Administrative Analyst, provided a presentation to the Oversight Board related to the provision of legal services for the Oversight Board. Discussion among Board members took place and the consensus was to not pursue legal services at this time. No action was taken by the Board.

PUBLIC PARTICIPATION

None

STAFF COMMENTS

There were no staff comments.

ADJOURNMENT

Chair Striplin adjourned the meeting at 4:03 p.m.

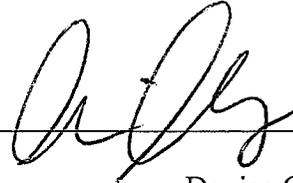
Kenneth W. Striplin, Chair
Oversight Board

Arminé Chaparyan, Redevelopment Manager
Successor Agency Staff

**OVERSIGHT BOARD
OF THE FORMER REDEVELOPMENT AGENCY
OF THE CITY OF SANTA CLARITA**

AGENDA REPORT

Approved By: _____



Presented By: _____

Denise Covert

DATE: February 19, 2013

SUBJECT: RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND
ADMINISTRATIVE BUDGET FOR FY 13-14

Recommended Action:

Review the ROPS for the period of July 1, 2013 – December 31, 2013 and the administrative budget for FY 13-14; adopt a resolution approving the ROPS for the period of July 1, 2013 – December 31, 2013 and the administrative budget for FY 13-14; and direct Successor Agency staff to transmit the approved ROPS documents to the Los Angeles County Auditor-Controller (County A-C), the State Controller, and the State Department of Finance (DOF).

Background:

ABX1 26 requires the Successor Agency to prepare a Recognized Obligation Payment Schedule (ROPS) for each six month period. The ROPS essentially serves as an invoice between the Successor Agency and Los Angeles County Auditor-Controller (County A-C) and dictates how much former property tax increment will be released by the County for the six-month period to the Successor Agency to pay for enforceable obligations. Only payments listed on the ROPS may be made by the Successor Agency.

The Department of Finance (DOF) provided the Successor Agency with a template that looks similar to the previous ROPS template with a few exceptions listed below.

- The way the ROPS documents are named has been changed. Rather than this ROPS being considered "ROPS IV", this ROPS will be "ROPS 13-14 A." The next ROPS covering the period of January – June 2014 will be "ROPS 13-14 B." Beginning with the ROPS covering the period of July – December 2014, the ROPS will be called "ROPS 14-15 A" and so on.
- In an attempt to improve tracking, the Department of Finance used ROPS III (January – June 2013) as a template for all future ROPS. Therefore an item listed on ROPS III as item 1 will be listed on all future ROPS as item 1. Items denied

previously by the Department of Finance are left on the ROPS, but highlighted to indicate they have been denied.

Currently, the Successor Agency has two sources of revenue available to pay for costs listed on the approved ROPS.

- Former Tax Increment, now held by the Los Angeles County Auditor-Controller (County A-C) in the Redevelopment Property Tax Trust Fund (RPTTF); and
- Fund balance currently held by the Successor Agency in the Redevelopment Retirement Obligation Fund. As a result of the Due Diligence Review process as outlined in AB 1484, the availability of fund balance is limited.

ROPS July 1, 2013 – December 31, 2013

The attached July – December 2013 ROPS (ROPS 13-14 A) reflects the next six-month estimated payment obligations for the Successor Agency in the new format provided and subsequently modified by the Department of Finance (DOF). ROPS 13-14 A is being submitted to the DOF and County at the same time as it is being submitted to the Oversight Board in accordance with the requirements of Health and Safety Code Section 34177(l)(B).

Successor Agency Administrative Budget

The Successor Agency is allowed an administrative allowance, subject to approval by the Oversight Board. This allowance is up to five percent of the property tax within the Newhall Redevelopment Project Area for Fiscal Year 2013-14 and three percent each year thereafter. Pursuant to Section 34171(b), this amount shall not be less than \$250,000 for any fiscal year unless negotiated by the Successor Agency and Oversight Board.

The Successor Agency is requesting \$250,000 for its administrative budget for Fiscal Year 2013-14 to cover costs to administer the distribution of the former Redevelopment Agency's assets and to fulfill all other obligations of the former Agency. The proposed administrative budget includes personnel charges, costs related to the preparation for and hosting of meetings for the Oversight Board (including office supplies, printing, and special supplies) and costs related to meeting the requirements of AB 1484. A detailed breakdown of the administrative budget and the costs related to the ROPS is attached.

Deadlines and Approval Process

ROPS 13-14 A must be submitted to the DOF, County A-C and State Controller by March 1, 2013. If this deadline is not met, the City is subject to a civil penalty of \$10,000 per day for the Successor Agency's failure to timely submit the ROPS.

All ROPS documents are required to be approved by the Oversight Board. After approval by the Oversight Board, the resolution approving the ROPS documents will then be transmitted to the Department of Finance, the State Controller's Office and the County A-C.

Actions taken by the Oversight Board, including the approval of a ROPS, are not effective for five business days, pending a request for review by the Department of

Finance. Once a request for review is made, the Department of Finance has 40 days from the date of the request to approve the Oversight Board action or return it to the Oversight Board for reconsideration. The reconsidered action is not valid until it is approved by the Department of Finance.

Fiscal Impact:

The total obligations for the ROPS for the period of July 1, 2013 – December 30, 2013 are \$1,593,652. It is anticipated that the distribution from the Los Angeles County Auditor-Controller will be \$733,000, leaving a deficit of \$735,652.

During the previous ROPS process, ROPS III, the Successor Agency requested that a debt reserve fund be created to ensure that there would not be a challenge meeting enforceable obligations during this current ROPS period. This action was approved by both the Oversight Board and the Department of Finance.

Based on the cash flow analysis shared with the Oversight Board at the January 9, 2013, Special Oversight Board meeting, the Successor Agency should be able to meet the needed bond debt service payment, provided that 1) the outstanding Housing DDR amount of \$63,835 is not paid to the Los Angeles County A-C; 2) that no further funds are requested to be returned; and 3) that no amounts are offset in or deducted from the June RPTTF distribution.

If any of those circumstances occur, the Successor Agency will provide notice to the Los Angeles County A-C that sufficient RPTTF is not available to meet the enforceable obligations of the Successor Agency and will request that pass through payments to taxing entities be subordinated accordingly.

In addition, there may not be funds available to cover administrative costs unless a greater amount of RPTTF is received than currently estimated.

Attachments:

ROPS 13-14 A
Administration Budget
Resolution

AC:DC:ms

RESOLUTION 13-03

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY
TO THE FORMER REDEVELOPMENT AGENCY OF THE
CITY OF SANTA CLARITA, CALIFORNIA, APPROVING THE RECOGNIZED
OBLIGATION PAYMENT SCHEDULE FOR JULY 1 – DECEMBER 31, 2013 AND
APPROVING THE ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2013-2014

WHEREAS, Health and Safety Code Section 34177(l) requires Successor Agencies to adopt a forward-looking Recognized Obligation Payment Schedule (ROPS) for each six month period.

WHEREAS, Only payments listed on the ROPS may be made by the Successor Agency.

WHEREAS, The Oversight Board desires to approve the ROPS for the period of July 1, 2013 – December 31, 2013 in the form of the ROPS attached hereto and incorporated by reference herein, as prepared by the Successor Agency.

WHEREAS, Section 34171(b) allows the Successor Agency an administrative cost allowance of up to 5 percent of the property tax allocated to the Successor Agency for Fiscal Year 11-12 and up to 3 percent each year thereafter provided that the amount shall not be less than two hundred and fifty thousand dollars (\$250,000) for any Fiscal Year.

WHEREAS, The Oversight Board desires to approve the Successor Agency's Administrative Budget for FY 13-14 in the form attached hereto and incorporated by reference herein, as prepared by the Successor Agency.

WHEREAS, Should there be insufficient funds available in the RPTTF to pay enforceable obligations, the Successor Agency will provide notice to the Los Angeles County Auditor-Controller as required by Health and Safety Code Section 34183 (b).

WHEREAS, Pursuant to Health and Safety Code Section 34177(l)(B), Successor Agency staff provided a copy of the ROPS to the Los Angeles County Auditor-Controller, the Los Angeles County Administrative Officer, and the Department of Finance at the same time the ROPS was provide to the Oversight Board.

NOW, THEREFORE, the Oversight Board of the Successor Agency to the Former Redevelopment Agency of the City of Santa Clarita does hereby resolve as follows:

SECTION 1. The Oversight Board hereby finds and determines that the foregoing recitals are true and correct.

SECTION 2. The ROPS for the period of July 1, 2013 – December 31, 2013 attached hereto and incorporated by reference herein is hereby approved.

SECTION 3. The Administration Budget for FY 13-14 attached hereto and incorporated by reference herein is hereby approved.

SECTION 4. Successor Agency staff is directed to transmit notice of this action to the Department of Finance.

SECTION 5. This resolution shall take effect immediately upon its adoption.

SECTION 6. The Oversight Board Meeting Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 19th day of February 2013.

Ken Striplin
Chairman

ATTEST:

Helga Deyo
Oversight Board Meeting Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

I, Helga Deyo, Oversight Board Meeting Clerk, do hereby certify that the foregoing Resolution was duly adopted by the Oversight Board of the Successor Agency to the Former Redevelopment Agency of the City of Santa Clarita at a regular meeting thereof, held on the 21st day of August 2012, by the following vote:

AYES:

NOES:

ABSENT:

Oversight Board Meeting Clerk

SANTA CLARITA (LOS ANGELES)
 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)
 July 1, 2013 through December 31, 2013

Oversight Board Approval Date: _____

Item #	Project Name / Debt Obligation	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2013-14	Funding Source					Six-Month Total
									Bond Proceeds	Reserve Balance	Admin Allowance	RPTTF	Other	
							\$69,346,934	\$2,565,104	\$0	\$735,652	\$125,000	\$733,000	\$0	\$1,593,652
1	Tax Allocation Bonds Series 2008	6/3/2008	10/1/2042	Bank of New York	Bonds issued to fund redevelopment projects	Newhall	53,384,704	1,780,548	0	735,652	0	394,322	0	1,129,974
2	Housing Set-Aside Tax Alloc. Bonds Series 2008	6/3/2008	10/1/2042	Bank of New York	Bonds issued to fund low and moderate income housing projects and programs	Newhall	15,962,231	534,556	0	0	0	338,678	0	338,678
3	Successor Agency Administrative Costs			Various	Administrative agency costs	Newhall	0	250,000	0	0	125,000	0	0	125,000
4	Successor Agency Administrative Costs			Various	Administrative agency costs	Newhall	0	0	0	0	0	0	0	0
5	Due Diligence Review			Marcum LLP	Due Diligence Review - estimated cost pending	Newhall	0	0	0	0	0	0	0	0
6	Newhall Roundabout			Southern Calif Edison	Streetlight design and pole relocation sole source	Newhall	0	0	0	0	0	0	0	0
7	Tax Allocation Bonds Series 2008	6/3/2008	10/1/2042	Bank of New York	Reserve for September 2013 debt service payment	Newhall	0	0	0	0	0	0	0	0
8	Payments per CRL 33607.5			LA County Library	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
9	Payments per CRL 33607.5			Consolidated Fire Protection District OF	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
10	Payments per CRL 33607.5			Los Angeles County Fire - FFW	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
11	Payments per CRL 33607.5			LA County Flood Control Imp. District Maint.	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
12	Payments per CRL 33607.5			LA County Flood Control Maint.	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
13	Payments per CRL 33607.5			Greater LA County Vector Control	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
14	Payments per CRL 33607.5			County Sanitation District No. 32 Operating	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
15	Payments per CRL 33607.5			City-Santa Clarita TD #1	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
16	Payments per CRL 33607.5			Santa Clarita Street Light Maintenance	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
17	Payments per CRL 33607.5			Castaic Lake Water Agency	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
18	Payments per CRL 33607.5			Newhall County Water District	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
19	Payments per CRL 33607.5			County School Services	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
20	Payments per CRL 33607.5			Children's Institutional Tuition Fund	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
21	Payments per CRL 33607.5			Newhall School District	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
22	Payments per CRL 33607.5			County School Services Fund - Newhall	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
23	Payments per CRL 33607.5			Dev. Center Handicapped Minor - Newhall	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
24	Payments per CRL 33607.5			Saugus Union School District	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
25	Payments per CRL 33607.5			County School Services Fund - Saugus U	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
26	Payments per CRL 33607.5			Dev. Center Handicapped - Saugus Univ	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
27	Payments per CRL 33607.5			Hart William S Union High	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
28	Payments per CRL 33607.5			County School Services Fund - Hart William	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
29	Payments per CRL 33607.5			Hart William S - Elementary School	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
30	Payments per CRL 33607.5			Santa Clarita Community College	Statutory Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
31	Payments per CRL 33607.8 Debt Service			Castaic Lake Water Agency	Sec 33607.8 Payment (Nov 2011 - Jan 2012)	Newhall	0	0	0	0	0	0	0	0
32	Payments per CRL 33607.5			Los Angeles County Auditor Controller	Statutory Payment (subordinated 6/1/12)	Newhall	0	0	0	0	0	0	0	0
33	ERAF			Los Angeles County Auditor Controller	Statutory Payment	Newhall	0	0	0	0	0	0	0	0
34	ERAF Impound			Los Angeles County Auditor Controller	Statutory Payment	Newhall	0	0	0	0	0	0	0	0
														0
					NOTE: From RPTTF distribution for the period of January through June 2013, the amount of \$735,652 is to be used as a reserve for payment of debt service during the July through December 2013 period.									0
														0

SANTA CLARITA (LOS ANGELES)

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A) -- Notes (Optional)

July 1, 2013 through December 31, 2013

Item #	Project Name / Debt Obligation	Notes/Comments
1	Tax Allocation Bonds Series 2008	From RPTTF distribution for the period of January through June 2013, the amount of \$735,652 is to be used as a reserve for payment of debt service during the July through December 2013 period.
2	Housing Set-Aside Tax Alloc. Bonds Series 2008	
3	Successor Agency Administrative Costs	
4	Successor Agency Administrative Costs	
5	Due Diligence Review	
6	Newhall Roundabout	
7	Tax Allocation Bonds Series 2008	
8	Payments per CRL 33607.5	
9	Payments per CRL 33607.5	
10	Payments per CRL 33607.5	
11	Payments per CRL 33607.5	
12	Payments per CRL 33607.5	
13	Payments per CRL 33607.5	
14	Payments per CRL 33607.5	
15	Payments per CRL 33607.5	
16	Payments per CRL 33607.5	
17	Payments per CRL 33607.5	
18	Payments per CRL 33607.5	
19	Payments per CRL 33607.5	
20	Payments per CRL 33607.5	
21	Payments per CRL 33607.5	
22	Payments per CRL 33607.5	
23	Payments per CRL 33607.5	
24	Payments per CRL 33607.5	
25	Payments per CRL 33607.5	
26	Payments per CRL 33607.5	
27	Payments per CRL 33607.5	
28	Payments per CRL 33607.5	
29	Payments per CRL 33607.5	
30	Payments per CRL 33607.5	
31	Payments per CRL 33607.8 Debt Service	
32	Payments per CRL 33607.5	
33	ERAF	
34	ERAF Impound	

SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the July 1, 2013 to December 31, 2013 Period

Name of Successor Agency: **SANTA CLARITA (LOS ANGELES)**

Outstanding Debt or Obligation	Total
Total Outstanding Debt or Obligation	\$69,346,934

Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	\$735,652
B Enforceable Obligations Funded with RPTTF	\$733,000
C Administrative Allowance Funded with RPTTF	\$125,000
D Total RPTTF Funded (B + C = D)	\$858,000
E Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be same amount as ROPS form six-month total</i>	\$1,593,652
F Enter Total Six-Month Anticipated RPTTF Funding	\$733,000
G Variance (F - D = G) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	(\$125,000)

Prior Period (July 1, 2012 through December 31, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))

H Enter Estimated Obligations Funded by RPTTF <i>(lesser of Finance's approved RPTTF amount including admin allowance or the actual amount distributed)</i>	\$610,808
I Enter Actual Obligations Paid with RPTTF	\$485,808
J Enter Actual Administrative Expenses Paid with RPTTF	\$125,000
K Adjustment to Redevelopment Obligation Retirement Fund (H - (I + J) = K)	\$0
L Adjustment to RPTTF (D - K = L)	\$858,000

Certification of Oversight Board Chairman:

Pursuant to Section 34177(m) of the Health and Safety code,

I hereby certify that the above is a true and accurate Recognized

Obligation Payment Schedule for the above named agency.

Name

Title

/s/

Signature

Date

Administrative Budget Summary

FY 13-14 Administration Budget for Successor Agency		
Personnel		
Personnel		\$165,465
Operations and Maintenance		
Office Supplies		\$500
Contractual Services		\$37,035
Legal Services		\$45,000
Special Supplies		\$2,000
Total Administration Budget FY 13-14		\$250,000

**LINE ITEM DETAIL
FISCAL YEAR 2013-2014**

Department: Community Development
 Division/Program: Successor Agency (former Redevelopment Agency)
 Fund Name: 392

Account Codes		Account Title and Detail	FY 13-14 Proposed Base Budget
PERSONNEL			
13404	5001.001	REGULAR EMPLOYEES	\$ 165,465.00
		1. A. Chaparyan (50%)	\$ 87,793
		2. D. Covert (75%)	\$ 77,672
		TOTAL PERSONNEL	\$ 165,465.00
OPERATIONS & MAINTENANCE			
13404	5101.003	OFFICE SUPPLIES	\$ 500.00
		1. General office supplies	\$ 500
13404	5161.001	CONTRACTUAL SERVICES	\$ 37,035.00
		1. Preparation of Long Range Asset Management Plan	\$ 20,000
		2. Title Reports/Appriasas	\$ 13,535
		3. Trustee Fee	\$3,500
13404	5161.100	LEGAL SERVICES	\$ 45,000.00
		1. Burke Williams and Sorenson (General Counsel)	\$ 30,000
		2. Fullbright (Bond Counsel)	\$ 15,000
13404	5111.001	SPECIAL SUPPLIES	\$2,000.00
		1. Meeting Supplies	\$1,000
		2. Telephone Charges	\$1,000
		TOTAL OPERATIONS & MAINTENANCE	\$ 84,535.00
		TOTAL BUDGET	\$ 250,000.00

**OVERSIGHT BOARD
OF THE FORMER REDEVELOPMENT AGENCY
OF THE CITY OF SANTA CLARITA**

AGENDA REPORT

Approved By: _____



Presented By: _____ Denise Covert

DATE: February 19, 2013

SUBJECT: DUE DILIGENCE REPORT – HOUSING FUND

Recommended Action:

Receive update from Successor Agency Staff related to the Due Diligence Review for the Housing Fund. No action is being requested.

Background:

As a result of the action taken by the Oversight Board at the January 9, 2013 Special Meeting of the Oversight Board, the adopted resolution along with updated financial information was provided to the Department of Finance to assist in their review of the Due Diligence Review for Housing.

The Department of Finance has denied that action by the Board. The letter provided to the Successor Agency is attached to this Agenda Item.

At closed session on Tuesday, February 12, 2013, the City Council acting as the Governing Body of the Successor Agency for the former Santa Clarita Redevelopment Agency voted 4-0 to direct the Successor Agency staff to defer payment of approximately \$63,000 to the County as part of the Housing DDR process pending resolution of the non-housing DDR process.

Fiscal Impact:

There is no fiscal impact as a result of the item being discussed today.

Attachments:

Department of Finance letter dated February 6, 2013

AC:DC:ms



**DEPARTMENT OF
FINANCE**

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

February 6, 2013

Ms. Arminé Chaparyan, Redevelopment Manager
City of Santa Clarita
23920 Valencia Boulevard, Suite 300
Santa Clarita, CA 91355-2196

Dear Ms. Chaparyan:

Subject: Objection of Oversight Board Action

The City of Santa Clarita Successor Agency (Agency) notified the California Department of Finance (Finance) of its January 9, 2013 oversight board (OB) Resolution No. 13-01 on January 30, 2013. Pursuant to Health and Safety Code (HSC) section 34179 (h), Finance has completed its review of the OB action, which may have included obtaining clarification for various items.

Based on our review and application of the law, the Agency's OB resolution 13-01, directing the Agency to provide a cash flow analysis to Finance to aid in the review process for the Low and Moderate Income Housing Fund Due-Diligence Review (DDR) is denied.

It is our understanding the Agency shared with their OB, a cash flow analysis on January 9, 2013. This OB action directs Agency staff to offer to review the cash flow analysis with Finance to further assist Finance in our review of the DDR. However, in our letters dated December 15, 2012 and January 11, 2013, Finance has conferred with Agency staff twice relating to the cash flow analysis. The Meet and Confer process has taken its course and the Agency's ability to dispute Finance's determination is now exhausted. As authorized by HSC section 34179 (h), Finance is returning your OB action to the board for reconsideration.

Please direct inquiries to Kylie Le, Supervisor, or Michael Barr, Lead Analyst at (916) 445-1546.

Sincerely,

STEVE SZALAY
Local Government Consultant

cc: Ms. Carmen Magana, Finance Manager, Santa Clarita
Ms. Denise Covert, Administrative Analyst, Santa Clarita
Ms. Kristina Burns, Manager, Los Angeles County Department of Auditor-Controller
California State Controller's Office