

**MINUTES OF THE
REGULAR MEETING OF THE PLANNING COMMISSION
OF THE CITY OF SANTA CLARITA**

**Tuesday
October 6, 2009
7:00 p.m.**

CALL TO ORDER

The meeting of the Planning Commission of the City of Santa Clarita was called to order by Chair Trautman at 7:02 p.m. in the City Council Chambers, 23920 Valencia Boulevard, Santa Clarita, California.

FLAG SALUTE

Commissioner Burkhart led the flag salute.

ROLL CALL

Chair Trautman and Commissioners Burkhart, Jacobson, Kennedy, and Ostrom were all present.

APPROVAL OF AGENDA

A motion was made by Commissioner Jacobson and seconded by Commissioner Burkhart to approve the agenda. Said motion was approved by a vote of 5-0.

**APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2009 STUDY SESSION
AND REGULAR MEETING**

A motion was made by Commissioner Burkhart and seconded by Commissioner Jacobson to approve the minutes of the September 15, 2009 study session and regular meeting. Said motion was approved by a vote of 5-0.

CONTINUED PUBLIC HEARING

ITEM 1 MASTER CASE NO. 08-167, CONDITIONAL USE PERMIT NO. 08-014

Jason Killebrew, Assistant Planner I, gave the staff report and computer slide presentation.

Michael Crawford, representing Verizon Wireless, addressed the Commission.

The public hearing was closed at 7:14 p.m.

A motion was made by Commissioner Burkhart and seconded by Commissioner Kennedy to adopt Resolution P09-25, approving Master Case 08-167, Conditional Use Permit 08-014, to allow for the construction and operation of a wireless telecommunications facility on an existing water tank site located at 23554 Dockweiler Drive, subject to the attached Conditions of Approval. A roll call vote was taken. Said motion was approved by a vote of 5-0.

PUBLIC HEARING

ITEM 2 MASTER CASE NO. 09-094, UNIFIED DEVELOPMENT CODE AMENDMENT 09-004

Lisa Webber, Planning Manager, informed the Commission that the Unified Development Code Amendments are being held back in order for specific items to be addressed in the Municipal Code Amendments, which will accompany the UDC Amendments when they advance to the City Council for their consideration. Therefore, staff requested this item be continued to the November 17, 2009, regular meeting to allow additional time for the Municipal Code amendments to be completed.

Chair Trautman asked that the Commission receive a copy of the adopted Municipal Code amendments.

A motion was made by Commissioner Jacobson and seconded by Commissioner Burkhart to continue the item to the November 17, 2009, regular meeting. Said motion was approved by a vote of 5-0.

PLANNING MANAGER'S REPORT

Lisa Webber, Planning Manager, gave the Planning Manager's report. Ms. Webber informed the Commission that she attended the California Chapter of the American Planning Association annual conference from September 14-16, 2009, at which she presented the City's Community Character and Design Guidelines. She reported that the City has been asked to make the same presentation at the Planners Institute Conference in March 2010.

Ms. Webber reported that she attended the Parks Commission meeting on October 1, 2009, and gave an annexation update. Ms. Webber provided an update of the Crystal Springs annexation community meeting. She reported that the meeting was well attended and that staff may be preparing a new survey regarding the annexation to mail to the residents. Ms. Webber also informed the Commission that staff will be attending the Tesoro Del Valle annual HOA meeting on October 13, 2009, to present annexation information.

Ms. Webber reported that staff attended the first One Valley One Vision General Plan meeting held before the Regional Planning Commission in Castaic on October 5, 2009. The Regional Planning Commission called for additional meetings to be held throughout the Santa Clarita area and continued the item. Ms. Webber informed the Commission that the OVOV General Plan will be presented to them starting in December 2009.

Ms. Webber concluded her report by reminding the Commission that the next meeting will begin with a study session regarding the City's Community Preservation efforts. Ms. Webber will also distribute a survey to the Commission that evening, which gives them the opportunity to provide feedback on the study sessions that were presented this year.

PLANNING COMMISSIONERS' REPORTS

Commissioner Ostrom reported that he attended the Art Festival in Downtown Newhall. He thought it was a great event and he anticipates it will attract a bigger crowd in the future.

Commissioner Kennedy complimented Lisa Webber and staff for the presentation of the Community Character and Design Guidelines at the CCAPA conference. Commissioner Kennedy also reported that he attended the State of the City Luncheon and that it was a great event.

PUBLIC BUSINESS FROM THE FLOOR

There was no public business.

ADJOURNMENT

A motion was made by Commissioner Ostrom and seconded by Commissioner Burkhart to adjourn the meeting. Said motion was approved by a vote of 5-0 and the meeting was adjourned at 7:28 p.m.

Diane Trautman, Chairperson
Planning Commission

Lisa M. Webber, AICP, Planning Manager
Community Development

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